



Robert Myers Associates

LANDSCAPE ARCHITECTURE

Recruitment pack for Landscape Architect

February 2021

WHO WE ARE AND WHAT WE DO

Robert Myers Associates is an award-winning landscape architecture and garden design practice, with studios in Worcestershire and Cambridge. We specialise in designing contemporary landscapes in culturally significant settings, and work in many different contexts, urban and rural. Our clients include local authorities, developers, institutions such as cathedrals, universities and schools, private individuals and rural estates. We are known for our attention to detail and the high quality of our finished schemes, no matter the scale. Robert Myers is the creative head of the practice and is involved in every project from the outset.

BACKGROUND

Robert Myers joined Elizabeth Banks Associates in 1993, as a project landscape architect. He led the team that created the new public space on the former MoD site at the Duke of York's Square, Kings Road, Chelsea for Cadogan Estates which was followed by further work at Cavalry Square and The Saatchi Gallery. In May 2006 the company was re-named Robert Myers Associates. The practice continued to grow and build a substantial body of work across the UK and internationally, from its base in Herefordshire, and in 2012 the Cambridge studio was opened. The 'western studio' moved into a beautiful new space in Worcestershire, in a courtyard of converted farm buildings on the Netherwood estate which includes a Michelin-starred restaurant and pop-up art gallery, in early 2019.

ABOUT THE ROLE

We are looking for a landscape architect with a minimum of five years' industry experience, to join our expanding Worcestershire studio. The successful applicant will work on a rich variety of design projects from masterplanning to hard detailing and planting for a range of clients. They will be as happy working on large urban sites as they are drawing up design details for private gardens. Candidates will have excellent design and technical detailing skills, as well as the ability to ensure

that work stages are completed to the highest possible standard, and will be able to demonstrate that they have used those skills on previous design projects.

WHAT YOU WILL BRING TO THE ROLE

The successful candidate will:

- Have a commitment to quality in everything they produce;
- Have a rigorous eye for detail;
- Be able to manage tasks efficiently and work to deadlines;
- Have excellent communication and interpersonal skills;
- Have the ability to work both unsupervised and as part of a team, and the desire to make a positive contribution to the practice;
- Have a high standard of IT literacy including the Adobe suite, AutoCAD, SketchUp and Vectorworks (if possible) as well as Microsoft Office packages.

BENEFITS

In exchange for your skills and enthusiasm, we offer a competitive salary, 22 days paid holiday (plus bank holidays) and a commitment to your personal and professional development, both in the studio and via external training courses and networking.

CLOSING DATE

Applications close at midnight on Sunday 21 March 2021

Interviews will be held remotely, via Zoom , on Thursday 25 March 2021

HOW TO APPLY

If your skills and knowledge match what we're looking for, please submit the following to clare@robertmyers-associates.co.uk

- A covering letter explaining your interest and suitability for the role in line with the job description and person specification;
- Your current CV, including names and contact details of two referees;
- Samples of work (3 x A4 sheets max)

NB: Please make sure your name is given on every page you submit – might sound obvious but often overlooked!

JOB DESCRIPTION: LANDSCAPE ARCHITECT

Location:	Studio base - Pensons, Stoke Bliss, Worcestershire, WR15 8RT
Reports to:	The practice directors (Robert Myers & Clare Burlton)
Key relationships:	Practice directors, other RMA team members (including in the Cambridge studio), design team members (eg. architects, engineers, contractors) and clients
Type of contract:	Permanent and full-time
Hours of work:	40 hours per week - generally eight hours a day over five days, but we welcome flexible working, by arrangement
Salary:	Competitive / commensurate with experience
Probationary period:	Three months
Notice period:	One month
Transport:	Own car and clean driving license essential

ROLE

Our landscape architects work across a number of projects at any one time, supporting the design director and senior landscape architects. In any one week, you could be developing a landscape masterplan for a private estate, coordinating and drawing up design details for a public square, writing and compiling a design and access statement for a new higher education building, and attending regular design team meetings. It is therefore important to be able to organise your own work, assessing priorities in order to deliver work on deadline, but also to know when to ask for help or guidance, and to be a good colleague and team player in return.

The pandemic has shown us that it is entirely possible for us to work from home, or remotely, at least some of the time. We are open to flexible working to suit both individuals and the team, but when Covid restrictions are lifted we will want the Worcestershire team to be together regularly – so we expect the successful candidate to work from the studio at least some days.

MAIN WORK TASKS

- Produce accurate drawings and information to agreed internal deadlines;
- Run projects on a daily basis with support from the practice team;
- Work with the studio manager to agree the allocation of design work and the time required to complete each task;
- Contribute to documents and reports, such as landscape design strategies and design and access statements;
- Coordinate the production of design information with the rest of the external design team;

- Attend and contribute to presentations at client/design team meetings, as required;
- Play an active role in ensuring that the practice meets the highest standards across all aspects of its work;
- Agree and then work towards personal development goals set at biannual appraisal meetings;
- Attend networking events, representing RMA;
- Attend the weekly design team meetings chaired by the studio manager.

PERSON SPECIFICATION

ESSENTIAL	DESIRABLE
A degree in landscape architecture	
Minimum five years' experience in the landscape architecture industry	Chartered
Ability to work efficiently, prioritise workload and meet deadlines	Flexible approach to work hours, so as to meet deadlines but also to attend some evening networking and/or training events as required
Excellent interpersonal and communication skills – written and spoken	Experience of report writing
Commitment to producing work of the highest quality, with a rigorous attention to detail	Experience of working in a BIM environment
Ability to take initiative and work independently in an organised manner	Willingness to contribute to the practice's social media presence
Basic understanding of fee budgets and how they relate to the work you are doing	Enthusiasm to contribute blog and news posts to the practice website
High standard of IT literacy including the Adobe suite, AutoCAD, SketchUp and Microsoft Office packages	Experience of contributing to fee budgets and subsequent allocation of resources
Driving license and use of a car	Trained and experienced in using Vectorworks
Fluency in English language	Be committed to improving your own work, grabbing every opportunity there is for personal and professional development
Eligible to work in the UK, and possessing the relevant visa to do so	Experience of managing more junior staff